

Attachment To Petition Before the Zoning Hearing Board Application Submittal Requirements

An application for consideration before the West Goshen Zoning Hearing Board shall be submitted on a form provided by the Township and shall comply with the following procedures:

- ___ Application. The application must be complete, including the name and address of the applicant, the title owner, and/or the equitable owner of the property. ***The property owner must sign the application.***
- ___ Agreement of sale or lease, if applicant is the equitable owner of property.
- ___ (6) six copies of a plan.
- ___ (6) six copies of attachments and explanatory materials (if applicable). Where certificates of compliance from other agencies are required, such as Federal Emergency Management Agency in flood plain relief applications, the same shall accompany the application.
- ___ Application Fee (see Fee Schedule below)
- ___ All plans and exhibits must be in a form that can be folded for placement in a file. They will not be accepted if pasted on poster board.

See Rules of Procedure as set forth in Article XVII, Section 84-72 "Appeals to the Board" of the West Goshen Township Zoning Code.

FEE SCHEDULE

PETITION REQUEST	APPLICABLE SECTION OF THE MPC	FILING FEE
Variance	910.2, 909.1(5)	\$1000.00
Special Exception	912.1, 909.1(6)	\$1000.00
Validity Challenge (ordinance/map)	909.1(1)(2)	\$1500.00
Appeal from Zoning Officer, Township Engineer, or Other	909.1(3), 909.1(4), (8) & (9)	\$1000.00
Each additional hearing for any appeal		\$300.00

EXPIRATION OF SPECIAL EXCEPTION & VARIANCES

West Goshen Code, Section 84-72.M

Unless otherwise specified by the Zoning Hearing Board, a special exception or variance shall expire if the applicant fails to file a subdivision application, a land development application, a building permit or, if no building permit is required, a use and occupancy permit, as applicable, within six months from the date of authorization of the Board.

- (1) Where such application is made within six months, the same shall be prosecuted with the due diligence by the applicant, and the six-month time limitation shall be deemed extended only during the pendency of such application.
- (2) The applicant may apply to the Zoning Officer for a single extension not to exceed six months from the date said special exception or variance would have otherwise expired, provided that the application is mad within the six-month period after the grant by the Zoning Hearing Board for the original variance or special exception and not thereafter.

For links to the West Goshen Township Code go to www.westgoshen.org